

Jane Doe
Los Angeles, CA



QUALIFICATIONS

- 10+ years of Nanny Experience working with Newborns, Premies, Twins, Toddlers
- Household Management and Live-In & ROTA Nanny Experience
- Teaching Experience in a school setting
- Experience working with High-Profile Families
- 24-Hr, Day or Night Shift for Newborn / Infant Care
- Postpartum Doula Certificate of Completion (DONA)
- Newborn Care Specialist Certificate of Completion (MBBN)
- Macrobiotic Cooking Certified / Organic Health Foods Preparation
- Fluent in English and French
- US Citizen & Valid Passport; Travel-Ready
- Infant Massage / Lactation Training
- Certified Swimmer. Non-Smoker. Proof of Immunization
- Musically Trained (Guitar, Piano, Voice)
- Experience working with High-Profile Families
- Own CA DL and reliable car w/ insurance
- Stop the Silence Certification (Child Sexual Abuse Education, Prevention & Mitigation)
- First-Aid & CPR Certified

CHILDCARE EXPERIENCE

Lubowitz Family

Santa Monica, CA

2017 – 2024

Full-time Nanny & Personal Assistant, Age of Child Upon Hire: 2 months old

Provided full-time care for a sweet baby girl Monday through Friday. Responsible for her full charge of care. Responsible for her maintaining her feeding/sleeping schedule, child soothing, diaper changing, and daily activities, supporting both parents in their new life by answering all their questions, and showing them ways about everything regarding their new baby at home. Created a nurturing & positive environment for a calm, healthy, and happy baby with a great disposition. Responsible for PA duties including answering phones, scheduling, planning & booking travel, and running errands.

Johnson Family

Los Angeles, CA

2014- 2017

Full-time Nanny, Ages of Children Upon Hire: 3 years old and 1-year-old Twins

Responsible for implementing and maintaining the children's routines, scheduling, feeding, changing diapers, bathing, and reading/ language development. Supervised and managed the activities of the school-aged children in a safe, healthy, organized, and clean environment. Collaborated on a daily plan for the children with both parents and served as their liaison for the children's school-related issues; Scheduled, managed, and performed some of the daily household chores; mail and package intake;

prepared snacks, breakfast, lunch, and dinner; Picked up and dropped off the children to daily activities and appointments focusing on punctuality and discipline. Tutored the children using educator skills in areas where the child may be deficient, but also worked with children to make more positive strides where they may already be excelling; professionally answering the phone and taking legible messages; following up with calls when necessary. Traveled with the family and extended family and stayed with the children for extended periods without parental supervision.

Brown Family

Beverly Hills, CA

2011- 2014

ROTA Live-In Nanny/ Household Manager, Ages of Children Upon Hire: 10 and 9-year-old Twins

Rotational Nanny/ Household Manager for high profile, single widow of three children. Oversaw all activities of children including academics, sports, volunteering, and personal matters including packing & traveling and health; Pet care of two small dogs; feeding, walks, medication, and boarding; Kept inventory of household supplies and restocked daily as necessary; Prepped and served breakfast, lunch, and dinner to all members of the family; Managed household staff, contractors for a renovation, and other vendors involved in the running of a 6,000 square foot estate; Assisting with planning social and holiday events in the home; Maintained all vehicles in the home keeping up on service appointments, registration, and insurance; Kept flowers and shrubs in top-notch condition by watering, flowering, and pruning when applicable. Rotational shifts with other nanny were 2 weeks on, 2 weeks off.

Smith Family

Branford, CT

2009 –2011

Full-time Nanny, Ages of Children Upon Hire: Newborn, 5 and 4 years old

Live-out nanny in charge of getting kids off to school in the early morning so that parents (doctors) could get to the hospital on time; grocery shopping, cleaning the entire home, laundry, pet care, and car care; volunteering in children's classroom, attending school events with children in place of parents, driving of the children to all their after school activities and becoming a part of their sports lives; spending time outdoors as this was a no-TV was allowed household. Responsible for full-time care of the newborn: swaddling, bottle-feeding, diaper changing, naptime, tummy-time, burping, taking for walks, and more.

TEACHING EXPERIENCE

M.U.S.D/ S.J.U.S.D

Milpitas, CA

2006-2009

Teacher/Teacher Aid

Taught at multiple schools in Milpitas and San Jose Unified School District, all elementary grade- levels; (Milpitas) focus of the class was to up the scores on CST and provide support for English Learners; (Evergreen) focus was helping pre-kinder students develop skills needed in Kindergarten through various interactive activities. (San Jose Community Center) the focus was providing summer school support for various subjects; in all classes, providing daily part-time instruction and childcare for 15-20 students. Planned and implemented lessons, teaching multiple subjects to students in both small and large groups; created and administered assessments based on student needs; planned curriculum with colleagues; communicated with parents via phone and in person; completed progress reports which were submitted to the principle for review.

EDUCATION

University of Connecticut 1998-2002

B.S. Human Development and Family Studies

Southern Connecticut State University 2002-2006

M.S. Education, Elementary Education K-6 Educator K-6 Certificate
Dean's List

Postpartum Doula Training (DONA) Los Angeles, CA 2013

Newborn Care Specialist Training Los Angeles, CA 2012

Certificates of Completion Level I-II

HOBBIES & INTERESTS

Reading, writing, yoga, hiking, cooking, travel, animals (dogs), environment, and volunteering

REFERENCES

Provided upon request.